

 **Bundesministerium**
Soziales, Gesundheit, Pflege
und Konsumentenschutz



Empowering Health Centers in Uganda (PHCU)

Terms of Reference to conduct an evaluation of the emPower Health Care Uganda Project in Uganda

In cooperation with:



Funded by:

 **Federal Ministry**
Republic of Austria
Social Affairs, Health, Care
and Consumer Protection

Submit your Expression of Interest (EOI) to:

Environmental Alert.

Plot 475/523 Sonko Lane, Kabalagala

P.o Box, 11259, Kampala, Uganda

TEL.: 0414510547

Email: procurement@envalert.org & cc: lawrence.ssentongo@envalert.org



1. BRIEF DESCRIPTION OF THE PROJECT

Environmental Alert (EA) and [Südwind](#) have been implementing a joint project titled, “emPower HealthCare in Uganda Project” (PHCU) for the last 22 months (01.10.2021 - 31.07.2023). The project has been implemented in the Albertine region specifically in hard-to-reach areas (Kibaale and Kasese) and refugees’ settlements (Kikuube and Kyegegwa) in Uganda by Environmental Alert (EA), funded by the Federal Ministry of Social Affairs, Health, Care and Consumer Protection, Republic of Austria through Südwind.

The project aimed at supporting health centers that are faced with energy access limitations, which compromise effective delivery of health services to some of the hardest hit communities by COVID-19. Among the very many interventions, the project installed small-scale solar solutions in health centres with the hope that Ugandan communities will benefit from better health services delivery through more reliable energy for lighting, heating, running computers, between households with the health centers and from health centers with key health care referral system in the district, conducting laboratory tests, refrigeration of immunization drugs, among others.

Through installing new capacity as well as the necessary infrastructure for energy storage (Batteries, solar panels, inverter etc.) the Health Centers (HCs) would dramatically increase their operations thereby servicing 75 % more patients in the community. At the same time the project engaged with stakeholders like duty bearers and CSOs on local, national, and international level, combined with several awareness raising activities in communities on crucial services like reproductive health and measures to prevent or treat COVID-19.

Generally, the project purposed to accelerate health facility electrification in Sub-Saharan Africa in line with [Se4Alls current initiative](#).

The project was premised on three (3) outcomes;

Oc1 Improved access to reliable and sustainable energy and associated health service delivery by health centers in refugee settlements and hard to reach areas in the Albertine Rift

Oc2 Vulnerable groups in refugee settlements and hard to reach areas in the Albertine Rift supported with livelihood options to promote hygiene and boost their incomes as such recovery from Covid-19 impacts.

Oc3 Increased capacities and networks of the Ugandan NGO to advocate for and promote issues of the energy/health nexus

The outcomes are operationalized with indicators and sources for the review as well as broken down into results with indicators and sources and complemented by indicators for the whole



project (see proposal extract annexed).

The evaluation will establish whether and how well the Outcomes, results and indicators have been met.

The project has come to an end and partners require an in-depth assessment of the performance of the project to ascertain level of achievement of the intended results.

It is against this background that Environmental Alert requires a reputable firm/person that will conduct a comprehensive end of project evaluation exercise for the PHCU project.

The tender procedure is based on national laws and designed in accordance with § 14 of the funding contract with the Austrian Ministry of Social Affairs and Health as well as Südwind Procurement Guidelines, and the Ugandan PPDA guidelines.

2. THE OBJECTIVES OF THE EVALUATION

The objective of the evaluation exercise is to determine the project's successes and shortcomings in all stages of programme design and delivery. Specifically, the evaluation should:

- i) Assess each project activity as they relate to:

Relevance: Analyse the appropriateness of the project design, strategies and approaches in the light of the operational context, the timeliness of the response and its adaptation to the livelihood security situations.

Effectiveness: Analyse the extent to which the project results and objectives as stated in the project proposal have been achieved. This should include an analysis of project implementation strategies employed to reach desired results.

Efficiency: Analyse how economically the project resources were used to achieve expected results, both in reaching overall project objectives and day-to-day tasks.

Sustainability: Assess the extent to which the project interventions took into consideration longer term needs of the target population and to what extent project results will be sustainable after project closure.

Coverage and Target: Assess the extent to which the planned coverage and targets were



achieved, their appropriateness to the local context, and implications of retargeting that has taken place over the course of implementation.

- ii) Assess the relevance, efficiency, and effectiveness of networking and/or coordination with other stakeholders and actors in the sector both at national and community level.
- iii) Assess the suitability of approaches used and their effectiveness and impact and multiplier effects on services delivering. Special attention should be paid to Village Health Teams (VHT) and community group approaches.
- iv) Assess project efficiency in utilisation of mobilised and committed resources in the implementation of the project and procurement of project inputs.
- v) To make key observations, draw conclusions and make recommendations to inform future interventions.
- vi) Assess the project sustainability at various levels [target groups/ households, Local Government (Health department and partner CSO-KCSON)] Authority with focus on technical, financial, institutional sustainability.

Assess the overall impact of the action, negative or positive and make recommendations for future interventions.

3. METHODOLOGY

The evaluation will combine a desk review of project documentation and primary research to be conducted in communities (especially the groups) served by four targeted healthcare facilities including the facilities themselves. The precise methodology will be agreed upon between the consultant and EA before evaluation activities commence, with the methodological outline provided by the consultant as per this tender's starting point.

The methodology will be based on the 15 steps of project evaluation as used by OECD DAC and Austrian Development Agency (ADA) Guidelines (see Annex)

The evaluation design should consider ex-post and ex-ante project scenario to assess impact of project. Communities/ groups that have received project support should be purposively sampled for the study to ensure adequate representation of social strata. A combination of appropriate quantitative and qualitative methods of data collection and analysis should be employed including but not limited to:



- Literature review
- Direct observation of the conditions of beneficiaries for evidence of project support.
- Photographs of people who have been beneficiaries of project.
- Documentation of case studies of women as well as men whose lives have been impacted by the project.
- Use of Participatory Learning Action/Participation Rural Appraisal techniques such as mapping, community meetings, Focus Group Discussions with specified groups including children; Venn diagrams, ranking scores, etc.
- Semi structured interviews
- Key informant interviews held with local authorities and other relevant persons at field level.
- Any other method deemed suiting and relevant.

EA shall provide a copy of the project proposal, budget, contract, interim and final project reports plus any other technical documentation deemed essential for effective evaluation of the project.

4. TARGET GROUP

The exercise will target health officers at Kasonga Health Centre 2, Maisuka Health Centre III, Mahango Health Centre III, Mpara Health Centre III, District Local government and sub county officials, VHTs, community leaders and members, Line ministries (Health and Energy), Civil society organizations under the RESCO and ENR-CSO Network and EA staff.

5. GENERAL TIME SCHEDULE

The evaluation process shall be completed, and reports submitted to Environmental Alert by **31th August 2023**.



Expected deliverable	By	To
Inception report: detailing agreed upon methodology, finalized activity plan and a structural outline of the final evaluation report.	05 th August 2023	Environmental Alert
Tools:	7 th August 2023	Environmental Alert
Draft report: having but not limited to introduction (summary and purpose of the evaluation), detailed methodology (including limitations), key findings (covering both document review and primary research), recommendations, a conclusion, and annexes. Annexes should include at a minimum, the consultant's expression of interest, the evaluation budget, field sites visited, and a list of key informants.	16 th August 2023	Environmental Alert
Final draft: this will be after incorporation of the feedback from EA and partners through a validation workshop and one on one engagements	24 th August 2023	Environmental Alert

6. REQUIREMENTS

The consultant should possess the following requirements:

a) Competencies

- Minimum of university degree [bachelor's or equivalent) in Natural sciences, public health, Development studies, community development, social sciences or any other related fields.
- A postgraduate diploma in Monitoring and evaluation is an added advantage.
- Professional skills in data analysis, application of statistical packages
- Demonstrated previous experience in undertaking qualitative research, project baseline studies, evaluation studies at midterm and end levels.
- Possess sound knowledge on issues of public health, WASH, sustainable energy, Solar energy access and adoption



- Previous experience in stakeholder analysis and management, networking and partnership management.

7. HOW TO APPLY:

a) Submission Guidelines

Environmental Alert invites qualified applicants to submit proposals for consultancy services as fully described in this TORs.

Questions/Request for Clarification

Any questions and/or requests for clarifications concerning this TORs must be submitted in writing via e- mail to carolyne.kirabo@envalert.com.

Environmental Alert will be under no obligation to reveal or discuss with any applicant, how a proposal was assessed, or to provide any other information related to the selection process. Applicants whose proposals are not selected will be notified in writing/via e-mail and shall have no claim whatsoever for any kind of compensation. Applicants are solely responsible for their own expenses, if any, in preparing and submitting an offer under these ToRs. This would include any costs incurred during functional demonstrations and subsequent meetings and negotiations.

These ToRs shall not be construed as a contract or a commitment of any kind. This request for proposals in no way obliges Environmental Alert to award a contract, nor does it commit Environmental Alert to pay any cost incurred in the preparation of the proposal.

The **offer(s) shall be submitted in English** and typed on letter size A4 paper, single spaced with each page numbered consecutively and signed by an authorised person.

b) Submission deadline:

Closing date and time: all offers in response to these ToRs must be received by Environmental Alert no later than **5.00 pm of 31st July 2023**, and submitted to in soft copies to procurement@envalert.org with copies to lawrence.ssentongo@envalert.org. Offers which are submitted late, are incomplete or do not fully respond to these ToRs may not be considered in the review process.

c) Application requirements

The offer shall be prepared in three separate parts:

Cover letter (1-2 pages):



- a) A summary outlining how the company's competencies and experience qualify for the described tasks.
- b) Lack of conflict of interest
- c) Recommendations or references with full contact details
- d) Should provide 2 references of similar work he has done from the past 3 years.

Technical offer (max. 5 pages)

- a) CV for all company's personnel to be involved in the evaluation process.
- b) Work plan and timeline
- c) Risk insurance
- d) Experience on the RM market
- e) Evaluation experience within NGOs

Financial offer

Consultancy fees (for all of the work and effort pertaining to the described tasks of these TORs, including attendant costs, in particular office and material costs, costs for the required number of copies, travel costs and costs for the honorarium of the applicant and the execution of the work to be used in personnel resources, including the tax and social charges, the applicant will charge a fixed all-inclusive fee).

About Environment Alert

Environmental Alert is a Ugandan Non-Governmental Organisation that was founded in 1988 and since then, has been contributing to improved livelihoods and development in Uganda through several interventions in sustainable agriculture, environment, and natural resources management. EA is officially registered with the NGO Bureau as a Ugandan non-governmental organization, incorporated as a company limited by guarantee. EA is governed by an independent Board that is responsible for providing strategic oversight of the organization including ensuring its integrity as a voluntary service organization. Our **Vision**- *'Resilient and dignified communities, managing their environment and natural resources sustainably.'*

Südwind has worked in development education and awareness raising for over 40 years. With a headquarter in Vienna and 7 regional offices in the provinces (ca 50 staff), it reaches out to local actors all over Austria. Südwind applies a unique international development expertise that it has acquired through both its education practice, particularly „Global Learning“, and its awareness



raising and campaign work. The diversity of Südwind's projects reflects the complexity of North-South relations, culturally, economically, environmentally, politically, and interpersonally. Südwind is committed to environmentally, economically, and socially sustainable development.

Südwind implements projects through funding from a diverse range of donors, including ADA, the Ministry of Health and Social Affairs (BMSGPK) and the European Commission. With funding from BMSGPK Südwind works for many years on decent work and training for trade unionists and works council on decent work and global challenges.

Annexes:

Annex 1. Austrian Development Agency (ADA) Guidelines

ADA guidelines for Project and Programme Evaluations

https://www.entwicklung.at/fileadmin/user_upload/Dokumente/Evaluierung/Evaluierungs_Leitfaeden/Guidelines_f_or_Programme_and_Project_Evaluations_ADA_2020.pdf

Annex 2: Outcomes, Results, and Indicators from the Proposal Extract

An extremely big challenge is the storage of vaccines. Due to the power cuts, cooling often cannot be maintained and the vaccines go bad. This leads to vaccines having to be bought from neighbouring hospitals at a high price and generally to reduced vaccination rates.

Specific health care disruptions due to the COVID-19 pandemic:

1. The suspension of transport services restricted access to some of the health facilities and thus to medical services such as family planning, child vaccinations and deliveries.
2. Discrimination against patients with symptoms related to COVID19 affected the effective delivery of health services and resulted in loss of life.



Socio-economic impact of the COVID-19 pandemic on the inhabitants of the project region:

1. Social stigmatization and isolation of the population in the refugee settlements, especially in urban areas.
2. Increased sexual and gender-based violence, both physical, sexual and emotional.
3. Limited access to information to contain the pandemic. Due to linguistic diversity (54 languages are spoken in Uganda) and the associated language barriers.
4. Lack of access to water, hygiene and sanitation facilities for good hand washing and hygiene practices that could have contained the spread of the pandemic.
5. Increased prevalence of HIV/sexually transmitted infections within the community population.

Health centres for the second phase:

For the second phase, we have selected Kasese and Kyegegwa districts as the focus areas. During the implementation of the first half of the project, two additional health centres will be identified in these districts based on a detailed needs assessment and lessons learned so far. In Kasese, we will select a health centre that serves the majority Ugandan communities, and in Kyegegwa we will focus on a health centre that serves mainly refugees, as the refugee settlement Kyaka II is located there.

What are the objectives of the project (incl. indicators of success - key figures, milestones - if available)?

The overall objective of the project is to contribute to the achievement of Uganda's energy and health strategies and thus to the achievement of SDGs 7, 3, 10, 13 and 17. This objective is in line with the current Se4All initiative, which aims to accelerate the electrification of health facilities in sub-Saharan Africa.



Overarching goals / outcomes (Oc)	Indicators	Sources for the Review
Oc1 Increased access to reliable and sustainable energy and associated provision of health services through health centres in refugee settlements and hard-to-reach areas in Albertine Trench	75 % more patients have access to improved health services in the respective HCs	Medical records of the health centres
Oc2 Vulnerable groups in refugee settlements and hard-to-reach areas in the Albertine Rift are supported to recover from the effects of COVID-19 through regionally coordinated health systems. Recovering from the pandemic	Number of people reached and supported: 2000 directly and 1,200,000 indirectly.	Detailed final report which includes all sources of the results (e.g. documentation of public relations work, lists of participants, recordings of the Radio broadcasts, ...)
Oc3 Increased capacity and strengthened partnerships/networks of Ugandan partner organisation to advocate for issues in the energy/health nexus; and to drive this forward at all levels.	Number of new, direct links to relevant actors in the private sector and in international development cooperation (50).	List of stakeholders/partners, documentation of working meetings, policy briefings, minutes of events, and Networking trips
Results (R)	Indicators	Sources for the review
R1.1 Four health centres (2 for refugee settlements and 2 for hard-to-reach communities in the Albertine Rift) will be equipped with solar energy systems to provide reliable access to sustainable energy and related health services. enable	Number of installed systems including storage systems (4)	Receipts, photos, reports



<p>R1.2 Decision-makers from relevant sectors at national (Ugandan) and local levels who influence decision-making, planning processes and implementation for sustainable access to renewable energy for health centres are sensitized on the issue and mobilized.</p>	<p>Number of policy meetings held (18) and number of decision-makers reached (400)</p>	<p>Minutes of meetings, lists of participants</p>
<p>R2.1 Increase awareness among the inhabitants of the project region - including particularly vulnerable groups such as women and girls. for the improved</p>	<p>Number of activities implemented that are related to the training of the "Village Health Teams" (VHT) and the corresponding municipalities</p>	<p>Minutes of meetings, lists of participants, copies of information materials produced,</p>
<p>Health services (including reproductive health), and for regulations and behavioural recommendations relating to the COVID 19 pandemic.</p>	<p>(27) and the total number of people reached (1,200,000).</p>	<p>Recordings of the radio broadcasts</p>
<p>R2.2 Provide direct support to people most severely affected by the COVID-19 pandemic to improve health and socio-economic outcomes. economic recovery.</p>	<p>Number of people directly supported (850)</p>	<p>Documentation of the treatments carried out, documentation of The Persons reached through counselling</p>
<p>R3.1 Increased capacity of Environmental Alert to drive national and international campaigning and awareness-raising work in the Energy-Health Nexus.</p>	<p>Number of trainings, webinars, exchanges (9) Satisfaction with and applicability of the trainings (> 70 %)</p>	<p>Documentation of exchange visits and capacity training, lists of participants, photo, Feedback surveys</p>
<p>R3.2 Expanded transnational network for Environmental Alert and increased awareness among</p>	<p>Number of policy meetings (12) and policy briefs (2)</p>	<p>Minutes of meetings, lists of participants, policy briefings, oral</p>



international development partners and relevant economic actors	and written contributions at conferences (e.g. UN SE4All)
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Information (quantitative and/or qualitative) on the planned performance indicators for achieving the objectives (key figures and/or milestones):

Indicators (key figures, milestones)	Units for measurement
4 installed solar systems including Storage systems in local health centres	Receipts, photos, reports
18 policy meetings with a total of 400 Decision-makers to raise awareness for renewable energy	Minutes of meetings, lists of participants
27 Village Health Teams (VHT) and the respective communities sensitized and further trained for the improved Health services and Covid19 prevention	Minutes of meetings, lists of participants, copies of the information material produced, recordings of the Radio broadcasts
850 people directly supported who were particularly severely affected by the COVID-19 pandemic	Documentation of the treatments carried out, documentation of the Counselling reached persons
9 Capacity building webinars, exchange webinars and visits and training for national and international campaigning and awareness-raising work in the field of energy and health. Nexus	Documentation of exchange visits and capacity training, lists of participants, photo, feedback surveys
12 policy meetings and 2 policy briefings to raise awareness among international development partners and relevant stakeholders. Economic actors	Minutes of meetings, lists of participants, policy briefings, oral and written contributions at conferences (e.g. UN SE4All)



Which target group(s) do you want to address with your project?

With the intervention logic of Powering Health Centers in Uganda (PHCU), Südwind and Environmental Alert specifically target the following groups:

- Two refugee communities/settlements in Western Uganda and specifically the health centres relevant to these communities.
- Communities and people particularly affected by the Covid19 pandemic. women and girls on the one hand through increased access to reproductive health services and on the other hand through increased awareness in these topics.

What are the planned measures (qualitative and/or quantitative) to achieve the project objectives?

Division of roles between Südwind and Environmental Alert

Südwind: Overall project management and coordination. Responsible for reporting to the BMSGPK. In addition, SW leads the conception and implementation of background discussions and conferences at international level and provides Environmental Alert capacity building in this area.

Environmental Alert: Project management of the implementation of the activities at national (Ugandan) level including coordination of the local implementation partner (KCSO). Responsible for consolidating reports from local implementing partners and then forwarding to SW for final consolidation before forwarding to BMSGPK.

No. (see results)	Activity	Description
0.1	Detailed planning & preparations for national implementation (in Uganda) and related kick-off activities at the Project locations	This includes detailed project planning and the associated planning/task description for the start of activities at local level, as well as cooperation with key decision-makers at local, national and international level.



0.2	Project management and monitoring	This includes holding regular project meetings of Environmental Alert in the project region and the associated documentation (through reports, photos, ...) to ensure that the implementation of the activities is in line with the promised project objectives (see above). Furthermore
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